If you already have an account with The Vancouver Chopin Society because we created it for you, all you'll need to do is set a password using the 'Reset Your Password' function. Follow the instructions below to access your account.

	CHOPIN SOCIETY	
Pa	assword Recovery	У
Tell us	s your email so we can send you a reset li	link
Email Address —		

Step 1

To reset your password, visit <u>https://my.chopinsociety.org/authentication/password-recovery</u> and enter your email address then select the "Recover Password" button.

We received your password reset request.

Please check your email for a verification message from aws@upstagecrm.io where you'll find a link to reset your password then sign in.



You will be automatically redirected to a confirmation page with information about an email with a link to reset your password then sign in.

Step 2

Your Password Reset Link f	or Chopin Society	=	
From: aws@upstagecrm.io To	1	2:03 PM	
	This is a message from Chopin Society		Password Reset
	You recently requested to reset your password at Chopin Society. Use the button below to set your password and log in. This link is valid for the next 24 hours. Set Your Password and Log In If you did not request a password reset, please ignore this email. Thank you!	2	Verification Code 262531
	If you're having trouble with the button above, copy and paste the URL below into your web browser. https://my.chopinsociety.org/authentication/password_ reset?email=		Password Confirmation Password must contain at least: A characteria Password (Anacter (eg. 1, @, #, \$, %) Uppercase letter I lowercase letter Reset Password
	Powered by UpStage Tenchologies upstagecrm.io	4	Did you not receive the code?

- 1. Once the email arrives, select the "Set Your Password and Log In" button.
- 2. Your email address and verification code will be prefilled for you.
- 3. Set your password then enter again in the confirmation field. Password must contain at least:
 - 8 characters
 - 1 number
 - 1 special character (eg. !, @, #, \$, %)
 - 1 uppercase letter
 - 1 lowercase letter
- 4. Select the "Reset Password" button

You will be automatically directed to the Log In page.

Step 3

Log in
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Log In
Log In

Use your email and new password to log into your account.

Now that you have access to your account, you'll be able to purchase and manage your tickets, make donations, and view your tickets for upcoming performances.

Access Your Account

If you have any problems or questions, feel free to reach out to us by phone at 236.878.4056 or send us a note to <u>info@chopinsociety.org</u>.